

# Rocky Mountain Laboratories Integrated Research Facility Emergency Response Plan



Rocky Mountain Laboratories  
National Institute of Allergy and Infectious Diseases  
National Institutes of Health  
Hamilton, Montana

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This version supersedes all previous versions





# INTEGRATED RESEARCH FACILITY-EMERGENCY RESPONSE PLAN

## Introduction

The National Institutes of Health, Rocky Mountain Laboratories, is committed to providing a safe working environment. This commitment includes the safe and effective response to any and all emergency situations.

This Emergency Response Plan (ERP) describes both the responsibilities and duties of personnel working in the Integrated Research Facility (IRF), and the practices and procedures to be followed in the event of specific emergencies in this facility. Adherence to this Plan is the **responsibility of all staff** working in the IRF. The IRF is a major asset of the US public and protection of these assets is all our responsibility.

The Emergency Response Plan (ERP) for the Integrated Research Facility (IRF) at the Rocky Mountain Laboratories (RML) was developed with input from specialists and professionals with expertise in biomedical research, safety, biosafety, biocontainment, infectious diseases, public health, animal care, emergency planning and response, legal affairs, and communications. It is modeled after similar emergency plans for Biosafety Level -4 (BSL-4) laboratories at other facilities, but was expanded to provide information on the evaluation and management of exposures to relevant biological agents, on the interactions with local medical and public health officials, and on incident communications.

The purpose of the ERP is to address incidents, situations, and emergencies that might arise as a consequence of research activities in the specialized laboratories of the IRF at RML. It is specific for the IRF, and does not supplant or replace the more general emergency response programs that are in place for RML. The ERP was coordinated and is consistent with the Ravalli County emergency preparedness plan, however, specific information about procedures which are the responsibilities of the Ravalli County Health Officer, the Ravalli County Public Health Nursing Department, the Ravalli County Office of Emergency Management, and other emergency response personnel are beyond the scope of this ERP. Those entities have certain mandatory statutory authorities and jurisdictions, although RML works closely with these local officials and agencies in the event of incidents, situations, or emergencies. Consequently, the specific documents and procedures that those entities use are not included in RML's emergency response or safety plans.

This Plan is a dynamic document, and will be modified in response to the changing needs of Rocky Mountain Laboratories. Modifications to this document shall not be made without written approval of the RML Occupational Safety and Health Manager and the RML Biosafety Officer.

# INTEGRATED RESEARCH FACILITY-EMERGENCY RESPONSE PLAN

## Emergency Telephone Numbers

1. IRF Security Control Desk		0
2. Fire		9-911
3. Medical Emergency		9-911
4. RML Hotline		375-9675
5. Incident Coordinators	Marshall Bloom	363-9275
	Pat Stewart	363-9324
6. Alternate Coordinator	Mark Mora	363-9203
7. IRF Facility Manager	Kevin Mora	363-9447
8. Shift Engineers	Open	
9. IRF Occupant Emergency Coordinator	Paul Carlson	363-9431
10. HAZMAT	Mike Parnell	363-9238
	Randy Williamson	363-9225
11. Occupational Safety and Health Manager	Paul Carlson	363-9431
12. Radiation Safety / Environmental Compliance Officer	Dianne Huhtanen	363-9221
	Barri Twardoski	363-9216
13. Biosafety Officer	Nancy Hoe	363-9334
14. Biocontainment Specialist	Open	
15. Animal Unit	Mike Parnell	363-9238
	John Bailey	363-9237
16. NIH Police	Jody Luke	363-9492
	Jim Bruckner	363-9493
17. After Hours (M-F: 5PM – 8AM)		0
<b>18.</b> Weekends and Holidays		0